Position Title: Bilingual After School Program (BAP) Teacher 2020-2021

Job Description: The BAP Teacher will work with the Youth Ministries Program Staff to create and implement an academic, enrichment focused, afterschool program for 1st through 8th graders. The BAP Teacher duties will include partnering with the Out of School Time (OST) Programs Director, Youth Engagement Programs Coordinator, and other staff and volunteers to develop and lead weekly enrichment projects and lesson plans that address various aspects of the core competencies as assigned by the California Board of Education. The BAP Teacher will also be expected to effectively assist with daily homework, build positive relationships with youth, parents, and community, and supervise and engage youth in active play.

Program Description: The Bilingual After School Program (BAP) has been serving immigrant youth for over 35 years, offering group and individual tutoring, academic enrichment, as well as supervised recreation. To offer a balanced and healthy program, we strive to provide youth with various opportunities and rewarding experiences needed for healthy growth and development. The program provides youth from 1st through 8th grades with an academic study-centered environment for homework help, as well as weekly academic enrichment with hands-on, project-based lessons. Through these, we hope to develop a student's ability and passion to learn, as well as supplement their school day with additional curriculum. We strive to build a healthy community of students by providing quality support systems for the individual and their families.

Status: Non-exempt, temporary, part-time hourly (four positions available: one Middle School and three Elementary School)

Scheduled Hours (approximate):

- Weekly Schedule *(Subject to change due to SFUSD’s unknown Fall plans- 6/2020)*
  - Elementary School: 2:30pm -- 6:15pm Monday & Friday / 2:00pm -- 6:15pm Tuesday / 2:30pm -- 6:15pm Wednesday & Thursday
  - Middle School: 3:30pm -- 6:15pm Monday & Friday / 2:30pm -- 6:15pm Tuesday through Thursday
- Team Meetings/Trainings (approximately twice a month on scheduled weekday evenings and/or afternoons, TBD)
- Additional hours for special events and 1:1 check-ins as determined by supervisor
- Program runs August 17, 2020, through June 2, 2021, and follows the SFUSD instructional calendar for observed holidays and breaks
• Possible hours for full-day programming during the scheduled SFUSD Spring Break from March 29 - April 2, 2021.
• Additional Orientation, Training and Set-up dates before the program begins TBD, as well as Evaluation and Close-up Celebration dates after the program ends TBD

Responsibilities
• Actively participate in a team effort with other staff, colleagues, volunteers, and parents to support the personal, academic, physical and social development of each student
• Effectively manage classrooms using restorative justice philosophy and methods?
• Homework support in subjects for assigned grade
• Develop, lead, and evaluate daily enrichment curriculum and projects
• Provide appropriate individualized lessons and activities for students with various abilities, as needed
• Positive and healthy role modeling for students and colleagues
• Supervise classroom volunteer tutors (both adult and youth)
• Supervise and engage with students in outdoor play
• Communicate with parents and guardians regarding student's progress, behavior, and needs, while building a healthy and open relationship with the families
• Clean and maintain classrooms, facilities, equipment, and supplies on a daily basis
• Participate in staff meetings, parent meetings, mandatory trainings, ongoing training opportunities
• Daily pick-up of students from nearby school site (elementary school)

Minimum Qualifications:
• At least 18 years old by date of hire
• High School Graduate or GED equivalent, with at least two years of college education
• More than one year of experience in youth work
• Passion for helping children and youth succeed academically, socially and emotionally
• Can effectively manage and engage a classroom of approximately 12 to 15 students
• Able to help students understand and complete their school assignments
• Must be able to plan and lead weekly enrichment activities
• Organized, dependable and punctual
• Satisfactory clearance of DOJ Livescan, TB Clearance, and completion of Mandated Reporter Certification within 30 days of hiring

Preferred Qualifications:
• At least 12 units in Child/Teen Development, Education, or Child and Family Studies
• More than one year of classroom experience with elementary or middle school students
• Bilingual in Cantonese and/or Mandarin
• Awareness of, sensitivity towards, and experience with the needs of first-generation Chinese immigrant families in San Francisco
Physical Demands: While performing the duties of this job, the employee is frequently required to sit, talk, walk, and hear. The employee is occasionally required to run during play or respond to an emergency. Employees are frequently required to engage with children on the floor and at their eye level. Employees are frequently required to use their hands and arms to handle and manipulate objects as well as reach. Vision abilities are required for supervision of children.

Supervision: The BAP Teacher is directly supervised by and accountable to the Out of School Time Programs Director.

Compensation: $17.50 - 18.50 per hour depending on experience

To Apply: Please email your cover letter and resume to ostdirector@cameronhouse.org

Questions? Contact the Out of School Time Programs Director at ostdirector@cameronhouse.org

Donaldina Cameron House, also known as Cameron House, is a faith-based nonprofit agency that has served the changing needs of San Francisco’s Chinatown community since 1874. We help empower Chinese American individuals, families, and recent immigrants to become full participants in, and contributors to, a healthy society. We put our faith and cultural understanding into action through youth programs, leadership development, and social services that help people learn, heal, and thrive.

Cameron House is an equal opportunity employer and seeks diversity with respect to religion, race, ethnicity, culture, gender, age, sexual orientation, and physical abilities.

For more information, please visit cameronhouse.org

Applications are now being accepted until positions are filled. Posted 6/2020.